

Information about registering with the FMC – working towards accreditation.



If you have completed a family mediation foundation training course and wish to register with the FMC as working towards accreditation, please read the information below. This will help you with the registration process and ensure that you are aware of the requirements once you have registered.

The purpose and benefit of registering

The FMC Register holds information about mediators' qualifications, experience, accreditation status, details of which FMC membership organisation they belong to, practice information and contact details. The FMSB is responsible for making sure that the register contains the information it needs to uphold professional standards and maintain a record of training and accreditation.

By registering with the FMC and providing information about your experience and activities as a family mediator you will confirm your professional status, ensuring that the public can identify you as a bona fide family mediator. The register is an integral part of professional self-regulation, which was introduced in response to the enthusiasm of family mediators as much as to meet wider institutional expectations.

It is our intention that all those family mediators who practise to high standards should see registration as a natural consequence of their commitment to sustaining those standards.

Registering will also allow you to be found on the FMC's Find A Mediator Search.

What will you do with the information provided?

We will keep the information provided in the FMC Register. Apart from private contact information (see section 3 of the Registration Form), the information provided will be available to the public. We may also verify the information received with our member organisations or training providers. All information is handled in accordance with the FMC's data protection policy.

How do I update my details during the year?

If your details change during the year, it is your responsibility to let us know. Please do so by e-mailing register@familymediationcouncil.org.uk.

Completing the form**Section 1 – Name and professional information**

This information will be made available to the public. Please complete all sections.

Member organisations

Membership organisation – you must be a member of one of the six FMC member organisations to register with the FMC. This is because the member organisations offer support to you in your practice and provide a complaints process for participants in mediation to follow if they are unhappy with the service provided.

You may be a member of more than one member organisation. Please select all that apply.

Training courses

You may register with the FMC as working towards accreditation if you have passed a family mediation foundation training course. If your course started after 16th May 2016, it must have been accredited by the FMC. A list of organisations which run accredited foundation training courses can be found on our website [here](#). If you carried out foundation training which started before 16th May 2016, the training must have been approved by one of the FMC's member organisations.

On first registration, mediators working towards FMCA status are asked to provide a scanned copy of the certificate showing they have passed a relevant family mediation foundation training course. This is because the FMSB verifies the qualifications of registered mediators, and all such mediators must therefore be prepared to produce evidence relating to all the qualifications recorded on the register.

Professional Practice Consultant (PPC)

Every registered mediator must have a registered and accredited PPC, who will have a Unique Registration Number (URN). Your PPC will have been sent their URN when they registered with the FMC, and so will be able to tell you this or you can obtain this through searching the [FMC Register](#), where you can also check your PPC's FMCA and PPC status.

Section 2 - Practice Information

This information will be made available to the public. Please provide details of all those practices and addresses you actually practice from. This is to ensure that the public can find all the mediators practising within a 15 mile radius of their home address, and to help people who need to use a family mediation service to contact you.

If you need to list more than one practice, please use the Supplementary Practice Form and return this along with the completed Registration form.

Section 3 - Contact Details

You must supply us with one contact address, phone number and e-mail for the purposes of verification and to allow us to communicate with you. However, unless you choose to use your practice information for this (and therefore repeat that listed in Section 2), it will not be made public.

The FMC (including FMSB) will use these details to send you information about registration, accreditation and standards. If you would also like to receive newsletters and other updates about the FMC and FMSB's work please select the relevant box.

Section 4 – Declaration

Once registered with the FMC, you must work towards FMCA in accordance with the FMC Manual of Professional Standards and Self-Regulatory Framework. Please read this carefully, as it details both the requirements for you to obtain accreditation and sets out the requirements for continuing professional development and PPC supervision.

Returning the form and paying the fee

Please complete the registration form electronically. Once you have completed and saved it, please return it with a scanned copy of your training certificate to register@familymediationcouncil.org.uk

The 2018 fee for family mediators working towards FMCA status is £55.

Please pay online using the following details, recording your name in the reference box.

Account name: Family Mediation Council

Account number: 21649388

Sort Code: 40-24-13

If you do not put record your name in the reference box your registration may be delayed.

Alternatively you may pay by cheque payable to Family Mediation Council, with your name recorded on the back. Please send your cheque, accompanied by a covering note, to: Family Mediation Council, 2 Old College Court, 29 Priory Street, Ware, Hertfordshire, SG12 ODE.