



Person Specification and Role Description for independent FMSB Members

Successful candidates will have:

- An understanding of the role of family mediation in family justice
- Enthusiasm for the development of the profession through promoting high standards of conduct and practice
- Commitment to the protection of the public through professional self-regulation and familiarity with the operation of standards and regulation in a professional setting
- Experience of working well in a team and making decisions in a demanding environment by:
 - engaging in constructive but challenging debate
 - contributing to collective decision-making
 - giving direction to an enterprise
- Ability to prepare materials and reports in isolation if necessary, to feed into the Board and/or a committee
- Experience of applying high standards of integrity and probity
- Experience or understanding of the constraints of running a small organisation with limited resources and a significant reliance on voluntary effort
- Ability not only to set and oversee the FMSB's strategic direction but also to pay appropriate attention to operational implementation of the FMSB's terms of reference working with the Executive Officer
- Capability to grasp and analyse complex issues, and creativity to propose practical solutions
- Strong verbal and written communication skills

- Sensitivity and tact to work constructively with colleagues in the FMSB and the FMC and with the wider family mediation community
- Time and energy to contribute to the role

Candidates may also have:

- Experience of developing professional standards/programmes of learning for professionals;
- An understanding how to respond to changing demands and deliver innovative solutions to grow a profession;
- Commissioning/designing/developing IT infrastructure;
- Working with different stakeholders; or
- Acting as an independent person to making evidence based decisions (for example as a judge or complaints officer).

FMSB members are expected to:

- Pursue the agreed purposes and objectives of the FMSB at all times
- Contribute actively to the creation, implementation and monitoring of the FMSB's strategic and operational plans that give effect to its objectives
- Participate regularly in meetings of the FMSB and nominated committees or working groups, keeping well prepared and well informed, and able to contribute productively to all discussions and decision-making
- Contribute to the creation, development and confirmation of documents, and comment on issues and proposals, by email and phone
- Volunteer for and take on as requested specific roles and assignments as delegated from the FMSB, reporting back to the FMSB as determined
- Establish and maintain collegial working relationships with other FMSB members and with the FMC, contributing to the effective conduct of business on behalf of the family mediation profession
- Participate positively in the annual processes for the FMSB's self evaluation and members' appraisal
- Maintain high standards of integrity and probity, sustaining best practice in governance