

## FMSB Meeting

16<sup>th</sup> January 2019

### Approved Minutes

	Open session: Robert Creighton (Chair), Adrienne Cox, Beryl Darling, Ian Hamer, John Hobson, Douglas Morgan, Jane Wilson (FMC Observer), Maja Vojnovic (MoJ Observer), Helen Anthony (Executive Officer) present. Juliette Dalrymple (Chief Assessor) present for item 4.2 (Accreditation).	Action
<b>1.</b>	<b>Introduction</b>	
1.1	Welcome and introductions apologies, declarations of interests	
	<p>The FMSB welcomed its three new members and the new FMC Observer.</p> <p>The FMSB thanked Beverley Sayers who had been the FMC Observer on the FMSB for the last two years.</p> <p>The FMSB noted the joint meeting with the FMC which had been held prior to this FMSB meeting had been very useful, and thanked Martin Hau and Maja Vojnovic from the MoJ for attending, as well as for their continued support. The meeting highlighted the need for increased promotion of mediation, which would be reflected in the marketing plan being prepared by the Executive Officer.</p>	
1.2	Approval of minutes of last meeting & matters arising not covered elsewhere	
	<p>The minutes of 14.11.18 were approved.</p> <p>It was noted that approved minutes of FMSB meetings will now appear on the FMC website, starting with the minutes of this meeting (16.1.19).</p>	HA to circulate approved minutes
<b>2.</b>	<b>Update reports</b>	
2.1	FMC Minutes to note	
	The FMSB noted the draft minutes from the FMC meeting on 12.12.18.	
<b>3.</b>	<b>Strategy, planning &amp; governance</b>	
3.1	Governance updates	
	<p>The FMSB reviewed its panels. Panel memberships will be confirmed at the FMSB meeting in March, once its new members had had the opportunity to consider where their skills and experience would be best utilised.</p> <p>It was agreed that the FMSB will review the way it works together at its 17 July meeting.</p> <p>The FMSB noted the 2019 business plan, which will be</p>	HA to add review to July agenda

	reviewed at every meeting and updated where appropriate.											
<b>4.</b>	<b>Core Business</b>											
4.1	Registration											
	<p>The FMSB noted the Registration report and the following figures:</p> <table border="1"> <tr> <td>Mediators on FMC Register</td> <td>1100</td> </tr> <tr> <td>Accredited Mediators</td> <td>743 (68%)</td> </tr> <tr> <td>Working towards accreditation</td> <td>357 (32%)</td> </tr> <tr> <td>PPCs</td> <td>240 (4.6 mediators per PPC)</td> </tr> <tr> <td>CIM</td> <td>450 (41%)</td> </tr> </table> <p>The FMSB noted that registration for 2019 was underway.</p>	Mediators on FMC Register	1100	Accredited Mediators	743 (68%)	Working towards accreditation	357 (32%)	PPCs	240 (4.6 mediators per PPC)	CIM	450 (41%)	
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4.2	Accreditation											
	<p>The FMSB noted the accreditation report.</p> <p>The FMSB agreed that the Executive Officer should work with the Accreditation Panel to ensure mediators who have passed the deadline for submitting their portfolios secure extensions or submit their portfolios before registering with the FMC for 2019.</p> <p>The FMSB congratulated Juliette Dalrymple on her appointment to her new role as FMC Chief Assessor and thanked her for taking this role on. The annual assessors' meeting takes place at the end of February and this will be chaired jointly by Juliette and by the outgoing Chief Assessor, Dominic Raeside. The Executive Officer will also attend the assessors meeting. The FMSB <b>agreed</b> it was not necessary for a representative from the Accreditation Panel to attend as well.</p> <p>The FMSB encouraged the new Chief Assessor to liaise with the Law Society's Chief Assessor where relevant.</p> <p>The chair of the Accreditation Panel will liaise with the new Chief Assessor, with the support of the Executive Officer, to agree terms and conditions of the appointment, confirm lines of accountability and discuss arrangements for working together.</p>	<p>HA to attend assessors' meeting</p> <p>AC &amp; HA to agree terms and conditions with Chief Assessor and agree working arrangements</p>										
4.3	Training Panel											
	<p>The FMSB noted the Training Panel's report.</p> <p>As an interim measure, the FMSB <b>agreed</b> to allow mediators who held FMCA and who have retired within the last 12 months to be considered as a core trainer for both</p>											

	<p>approved Foundation and Child Inclusive Mediation courses.</p> <p>The FMSB invited the Training Panel to consider a more permanent solution and consider whether to recommend a change to the relevant section of the Standards Framework.</p>	<p>HA to add to agenda for Training Panel's next meeting</p>
4.4	<p>PPCs</p> <p>The FMSB noted the PPC report.</p> <p>The FMSB noted that the PPC Code and Guidance would be published by the end of January. The FMSB <b>agreed</b> that PPC Code should be given time to embed, but that PPCs should be asked to give early attention to the Code and to plan to comply with its requirements.</p>	<p>HA to e-mail all PPCs re implementation when PPC Code &amp; Guidance is published</p>
4.5	<p>Child Inclusive Mediation</p> <p>The FMSB <b>agreed</b> that the CIM logo should be sent to those mediators who have completed the new 3 day CIM course and those mediators who had attended both a 2 day DCC/CIM course and a CIM Update Day.</p> <p>The FMSB considered a request from a mediator for alternative, relevant CPD to replace the CIM Update Day (which all mediators who are trained in Direct Consultation with Children must attend once) but <b>agreed</b> not to change the policy as any alternative would be very difficult to assess and enforce.</p>	<p>HA to confirm policy to mediator who enquired</p>
4.6	<p>Standards Review</p> <p>The FMSB noted that that the Standards Review Accreditation Working Group was close to finalising its accreditation survey. The purpose of the survey is to identify the 'pain points' in current accreditation process. Once the pain points in the current accreditation process have been identified, the working group will consider whether and how they can be addressed.</p> <p>Another strand of the Review process will consider end of mediation documentation. The FMC observer noted that Resolution/Law Society has had a working group which has considered outcome documentation and will send the Executive Officer the relevant work produced by the group for distribution to FMC &amp; FMSB members.</p>	<p>HA to finalise survey and circulate</p> <p>JW to send HA Resolution/Law Society outcome documentation work for distribution to FMC/FMSB members</p>
<b>5.</b>	<b>Communication</b>	
5.1	<p>Events update</p> <p>The FMSB has been invited to send a speaker to the College of Mediator's South East regional networking events on 13 March and 22 September. It was agreed that either Beryl Darling or Robert Creighton will attend.</p>	<p>HA to confirm details with BD/RC &amp; the event organiser</p>
<b>6.</b>	<b>Future meeting dates to note</b>	
	20 March 2019, 15 May 2019, 17 July 2019, 18 September	

	2019, 13 November 2019	
<b>7.</b>	<b>AOB</b>	
	Beryl Darling will attend quarterly meetings with the Ministry of Justice, HMCTS and CAFCASS on behalf of the FMSB.	MV to include BD in communications re FMC/FMSB/MoJ/HMCTS/CAFCASS meetings