



## **FMC Code of Conduct**

All Directors and volunteers of the Family Mediation Council, and the Members and volunteers of the Family Mediation Standards Board, will:

1. Act within their respective governing documents and the law, and abide by the policies and procedures of the FMC.
2. Support the objects of the FMC, championing it, using any skills or knowledge they have to further that mission and seeking expert advice where appropriate.
3. Act in the best interest of the FMC as a whole, considering what is best for the organisation and the achievement of its objectives, and avoiding bringing it into disrepute.
4. Manage conflicts of interest effectively, registering, declaring and resolving conflicts of interest.
5. Respect confidentiality, understanding what confidentiality means in practice for the FMC, its board and the individuals involved with it.
6. Have a sound and up-to-date knowledge of the FMC and its environment, understanding how the FMC works and the environment within which it operates.
7. Attend meetings and other appointments or give apologies.

8. Prepare fully for meetings, reading papers, querying anything they don't understand and thinking through issues in good time before meetings.
9. Actively engage in discussion, debate and voting in meetings, contributing positively, listening carefully, challenging sensitively and avoiding conflict.
10. Act jointly and accept a majority decision, making decisions collectively, standing by them and not acting individually unless specifically authorised to do so.
11. Use the FMC's resources responsibly, and when claiming expenses will do so in line with the FMC's procedures.
12. Be accountable for their actions as a Director or volunteer of the FMC, or as a Member or volunteer of the FMSB, and will submit themselves to whatever scrutiny is appropriate.
13. Accept responsibility to contribute positively to the working of the FMC and will raise issues and questions in an appropriate and sensitive way to ensure that this is the case.
14. Work considerately and respectfully with all, respecting diversity, different roles and boundaries, and avoiding giving offence.
15. Honour the content and the spirit of this code.