



COMPETENCE ASSESSORS REQUIRED

The number of mediators on the FMC Register and submitting portfolios for assessment is growing. The FMSB is therefore seeking to expand its assessment team by appointing additional assessors.

The task will involve assessing portfolios submitted to the FMC as part of the accreditation process.

There is a structured induction programme for new assessors, and you will be supported by existing assessors in your work.

Appointment to the panel will be for a period of three years; assessors will be eligible for reappointment.

Assessors are paid £193 for assessing a first portfolio, and £110 for a resubmission. Assessors can expect to assess between 6 and 10 portfolios a year, depending on demand, though cannot be guaranteed any work and workflows are intermittent. Portfolios are allocated to assessors on a rota basis, except for any conflict of interest or assessor unavailability.

Assessors are also expected to attend two assessors' meetings per year, one online and one in London. This aids consistency of assessments and helps identify improvements that can be made to the accreditation process, such as the recently updated portfolio template.

The successful candidate(s) will:

- Have held FMCA status for at least 5 years and be in current practice
- Have substantial recent experience of assessment in any context, or of acting as a PPC
- Have a good knowledge of the portfolio process
- Have professional standing, and be able to demonstrate extensive participation in general professional activities i.e. training, committee work, management experience, publishing on professional topics
- Be able to work independently and within a structured timescale

Applications for appointment are invited in writing including a letter and CV detailing how you meet the above criteria and details of two referees.

Applications should be made by email to portfolios@familymediationcouncil.org.uk by 31 October 2026.

Interviews dates TBC, with a view to appointments being made by the end of 2026.